

#### Prerequisites

- **1. Scenario 1**: OwnCloud already installed on system.
- 1.1 Open ownCloud and sign out of your account.



#### **1.2** Sign out of your account and proceed to **Step 3.**

wmCloud	×
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MalgasLRJ ycloud.ufs.ac.za Activity General Network	
Connected to <u>https://mycloud.ufs.ac.za</u> as <i>MalgasLRJ</i> .	
.1 GB of 10 GB in use	Add new
ownCloud	Log out Bemove
	Kennove
An error occurred while opening a folder : Host not found	
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> 🔽 📙	~
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2. Scenario 2: OwnCloud not installed. Download and install ownCloud from <a href="https://owncloud.com/desktop-app/">https://ownCloud.com/desktop-app/</a>.

#### 2.1 Download ownCloud with Safari or any other preferred internet browser.

Chrome File Edit View History Bookmarks	People Tab Window Help	🛃 🔇 🤶 🔹 100% 🛛	D Tue 13:35 Q	0 :=
🔍 🍮 🔹 ConnectWise Control Remote 🛛 🗙 🍙 The Deskt	Options			
$\leftarrow \rightarrow C$ $\triangleq$ owncloud.com/desktop-app/	5		☆	Θ:
	Desktop App			
	Version: Desktop App 2.6.3 Latest release: June 6, 2020			
	Changelog >			
1.1.1.1.1.				
		0		
		53		
2.6.3	Windows	Linux		
	2.6.3	2.6.3		
Download	Download	Installation Guide		
System requirements: 64bit Mac OS X 10.12+				

#### **2.2** Launch the downloaded ownCloud application and click on "Continue".

			Install ownCloud Client	
	Favourites		Welcome to the ownCloud Client Installer	
N	Recen     Applic     Deskt     Deskt     Docur     Docur     Docur     Docur     Onun     Red     Orang     Yellow	<ul> <li>Introduction</li> <li>Destination Select</li> <li>Installation Type</li> <li>Installation</li> <li>Summary</li> </ul>	You will be guided through the steps necessary to install this software.	
Systen 64bit M	ac OS X 10.1	.()	Go Barce Continue	
💂 ownCloud-2.6pkg 🔷		Notes		



**2.3** Enter Mac admin username and password to proceed with software installation. Enter username, then click on "Install Software" followed by "Install".

• • 0.0	🥪 Install ownCloud Client	•
<ul> <li>Introduc</li> <li>Destinat</li> <li>Installat</li> <li>Installati</li> <li>Summar</li> </ul>	Installer is trying to install new software. Enter your password to allow this. Username: Mac Username Password: Mac Password Cancel Install Softw	oftware r will be
	Change	Install Location Back Install



#### **2.4** Click on "Continue" (proceed with default settings).





**Step 3:** Type "https://mycloud.ufs.ac.za" on "ownCloud Connection Wizard" (window) and left click on "Next" (button).

	Downloads	
•	ownCloud Connection Wizard	
Connect to o	wnCloud loud server	own(lot
Server Address	https://mycloud.ufs.ac.za	
		Next >



**Step 4:** Enter UFS username and password on "ownCloud Connection Wizard" (window) and left click on "Next" (button).

	Downloads	
	ownCloud Connection Wiza	ard
Connec Enter	r user credentials	own(loud
Click	here to request an app password from the web interface. Username Password	
		< Back Next >



**Step 5:** Left click on local folder location "/Users/UserAccount/ownCloud" (button) in "ownCloud".

••	ownCloud Connection Wizard
Conne Se	tup local folder options
db.	Synchronize everything from server (recommended) (4,1 GB)
Server	Ask for confirmation before synchronizing folders larger than 500 C MB
	Choose what to sync
	<ul> <li>Manually create folder sync connections</li> <li>Use virtual files instead of downloading content immediately (experimental)</li> </ul>
55	/Users/uvp/ownCloud
Local Folder	
	< Back Connect



**Step 6:** Locate and select "OneDrive - University of the Free State" (tree item) and left click on "Select Folder" (button).

	MoneDrive - University of t 🗘	Q Search	
Favorites Shared Recents Applications Desktop Documents Downloads Locations Network Tags Red Orange Yellow Green Blue	Applications     Desktop     Documents     Downloads     Movies     Music     OneDrive - Uthe Fre     Pictures     Public	Pe State	,
New Folder		Cancel 🤇	Open



**Step 7:** Confirm local folder "OneDrive - University of the Free State" and left click on "Connect" (button) in "ownCloud".

	ownCloud Connection Wizard	dilla.
Conne	ct to ownCloud up local folder options	own(loud
Server	<ul> <li>Synchronize everything from server (recommended) (4,1 GB)</li> <li>Ask for confirmation before synchronizing folders larger than</li> <li>Ask for confirmation before synchronizing external storages</li> <li>Choose what to sync</li> <li>Manually create folder sync connections</li> <li>Use virtual files instead of downloading content immediately (experimental)</li> </ul>	
Local Folder	/Users/uvp/OneDrive - University of the Free State <ul> <li>Keep local data</li> <li>Start a clean sync (Erases the local folder!)</li> </ul> Warning: The local folder is not empty. Pick a resolution!	
	< Baci	Connect



**Step 8:** Left click on "Synchronize all" or expand ownCloud sync and select all folders.

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elgast R.) Activity General Netw Idulfstar za	ark		
Connected to https://mvcloud.ufs.ac.za ar	MalgastRJ		Account.
8 of 10 GB in use			
ownCloud	~	-	
5 minute(s) left, 459 MB of 2.4 GB,	file 88 of 104		
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hecked folders will be removed from your lo	cal file system and will not be cause they are too big or exte	ynchronized to this computer anymore nal storages: <u>CTL SFB, SFB CTL</u>	



**Step 9:** Click on "Close" (button) after sync progress bar has reached 100%.

	owncioud	
MalgasLRJ	4 O 🔹	Ċ
mycloud.ufs.ac.za	Activity General Network	Quit ownCloud
Connec	ted to https://mycloud.ufs.ac.za as	Account
4,1 GB of 10 GB	in use	
	ownCloud	_
	Synchronizing with local folder OneDrive - University of the Free State	
1		
Add Fold	er Sync Connection	
		$\sim$
		Close

#### **Steps completed**

All files have been successfully migrated from Mycloud to OneDrive.