

INSTITUTIONAL STUDENT GOVERNANCE OFFICE AWARDS (SOUTH CAMPUS):

APPLICATION FORM:

The following documents **MUST BE** attached to the Application Form to be considered for the award categories:

Award Category	Criteria	Supporting Documents	Checklist ✓
1. Leadership Award:	<ul style="list-style-type: none"> • Outstanding leadership performance amongst SGO student structures • Shown significant commitment to their portfolio role • Displayed a positive attitude during conflict • Self-disciplined, responsible, reliable and accountable individual 	<ul style="list-style-type: none"> • Completed application form • Final term report or portfolio of evidence • Personal profile or curriculum vitae • Motivation: written submission or two-minute video 	

	<ul style="list-style-type: none"> Increased display of professionalism and high morale. 		
2. Best CSRC Portfolio Award:	<ul style="list-style-type: none"> Innovation – Has the project stimulated new thinking, or laid the foundations for further innovation? Return on investment – Has the project measurably improved the SGO's ability to achieve its core goals? Quality of management - Was the project completed on time and within budget? Did the project deliverables match or exceed the initial objectives? What lessons were learned to improve the management of future projects? Impact – What measures have been used to assess the success of the project? 	<ul style="list-style-type: none"> Completed application form CSRC Portfolio of evidence Motivation: Summary on how the project/initiative meets each of the four criteria points. 	



	How will the project deliverables support future growth or change in the organization?		
3. Association/Organisation of the Year Award:	<ul style="list-style-type: none"> • Demonstrated significant effort to fulfill and further its purpose and mission through its contribution to the Student Governance Office and observing its Standard Operating Procedure. • Contributed significantly toward the improvement and growth of individuals within their association/organisation, and the campus community at large that stands out above others. • Most significant impact on campus community that stands out above others and serves as a role model for other associations/organisations on the campus. 	<ul style="list-style-type: none"> • Completed application form • Brief description setting out who they are and what they do. • Motivation: An outline of policies or key strategic programmes put in place to further the development of individuals within the association/organisation. 	



<p>4. Emerging Organisation/Association Award:</p>	<ul style="list-style-type: none"> • Shown great potential thus far in contributing to the growth and success of their organization, and its impact on enhancing the campus community and student life. • Planning relevant programmes or services, proudly representing the University, displaying great initiative to be visible on campus; and growth in membership since its recognition. 	<ul style="list-style-type: none"> • Completed application Form • Organisation/Association information (a brief description setting out who they are and what they do) • Motivation: (written submission or two-minute video) 	
<p>5. Best Supporting Structure Award:</p>	<ul style="list-style-type: none"> • Unwavering dedication to the principles and values of servant leadership within the Student Governance Office. • Commitment to generating awareness of diverse/social justice issues. • Devoted significant time and effort toward making the campus community and Student Governance office a more equitable and just environment. 	<ul style="list-style-type: none"> • Completed application Form • Personal profile or curriculum vitae • Motivation: (written submission or two-minute video) 	



APPLICATION FOR STUDENT GOVERNANCE OFFICE AWARDS (SOUTH CAMPUS):

Applicant Name: _____

Award Category: _____

Leadership Position: _____

Student Number: _____

AWARD CATEGORIES:

- 1. Leadership Award:** Applicable to individuals who have leadership positions within SGO structures (SRC, Associations/Organisations, FSC & EC).
- 2. Best CSRC Portfolio Award:** Applicable to CSRC members only.
- 3. Association/Organisation of the Year Award:** Applicable to all registered Associations & Organisations.
- 4. Emerging Association/Organisation Award:** Applicable to all registered Associations & Organisations.
- 5. Best Supporting Structure Award:** Applicable to individuals who have leadership positions within Faculty Student Councils and SRC Executive Committee.



NB:

- Online application submissions open from 25 August and close on 31 August 2025.
- All entries will be evaluated by the Student Governance Office (SGO) for completeness and adherence to the terms and conditions listed in the application form and set criteria for the respective award categories.
- The SGO, alongside external stakeholders within the DSA, will shortlist entries received in each category based on the agreed set of criteria and decide on the final winners.

