

UFS CSRC ELECTIONS 2025/26

CANDIDATE NOMINATION FORMS: EX-OFFICIO PORTFOLIOS

Dear Student,

The Electoral Logistics Committee (ELC) invites candidate nominations for consideration to contest ex-officio portfolios of the Campus Student Representative Council for the year 2025/26.

The nomination of candidates is determined by Section 12 of the ISRC Constitution and Section 6 of its Annexure B: SRC Election Procedure, which relevant sections are set out below for your attention:

12. ELIGIBILITY OF CSRC MEMBERS

To be eligible for nomination as a candidate for the CSRC in any CSRC Election for either the Elective Portfolios or the Ex Officio Portfolios, a candidate must meet all of the following requirements. The candidate must:

- 12.1.** With respect to the Bloemfontein and Qwaqwa Campuses, be a full-time Student at the respective Campus of the UFS and must have been registered for a Qualification at that Campus for a minimum period of at least 3 (THREE) consecutive semesters immediately prior to the CSRC Election for which the candidate is being nominated. With respect to the South Campus, be a full-time Student at the South Campus of the UFS and must have been registered for a Qualification at that Campus for a period of 1 (ONE) semester in order to be eligible to stand for office in the third-quarter South Campus CSRC Election. The residential requirement with respect to first-time-entering students on the South Campus is not applicable to the first-quarter Elections;
- 12.2.** With respect to the Bloemfontein and Qwaqwa Campuses, be a full-time Student at the respective Campus of the UFS and must have been registered for a Qualification at that Campus for a minimum period of at least 5 (FIVE) consecutive semesters immediately prior to the CSRC Election for which the candidate is being nominated where the candidate elects to stand for the Elective Portfolio of President or Vice-President. With respect to the South Campus, be a full-time Student at the South Campus of the UFS and must have been registered for a Qualification at that Campus for a period of 1 (ONE) semester in order to be eligible to stand for office in the third-quarter South Campus CSRC Election. The residential requirement with respect to first-time-entering students on the South Campus is not applicable to the first-quarter Elections;
- 12.3.** Subscribe to and undertake to promote the Constitution and its objectives, including all matters relating to Student management and the well-being of the Student Body;
- 12.4.** Undertake to promote a culture of inclusion, anti-discrimination, transformation, diversity, social justice and the material integration of the Student Body;
- 12.5.** Not have been found guilty of misconduct of a serious nature by the UFS or by any other tertiary education institution or disciplinary structure of such institution;
- 12.6.** Not have been convicted of any crime by any court of law in the Republic of South Africa or elsewhere and sentenced to imprisonment without the option of a fine or to a fine of more than R5,000 (FIVE-THOUSAND RAND);
- 12.7.** Not be in full-time employment or intend being employed on a full-time basis for the duration of her/his CSRC Term;

- 12.8.** With respect to the Bloemfontein and Qwaqwa Campuses, have maintained, up until the most recent examinations prior to the CSRC Elections, a high academic standard and have achieved a minimum overall academic average for his/her current Qualification, up to and including the most recent examination prior to the Election, of at least 60% (SIXTY PERCENT) and must have passed at least 80% (EIGHTY PERCENT) of the total enrolled courses for the two semesters immediately preceding the semester during which the CSRC Election is to take place. With respect to the South Campus, first-time-entering students who wish to stand for an SRC portfolio at the South Campus first-quarter Elections, must have obtained a minimum AP score of 25 in order to be eligible;
- 12.9.** Sign a copy of and comply with any electoral code of conduct as prescribed by the Election Procedure; and
- 12.10.** With respect to the Bloemfontein and Qwaqwa Campus, have served in a recognised UFS leadership position as determined by the Office of the Dean: Student Affairs.
- 12.11.** In the case of the candidate running as a Representative of a Registered Campus Association, the candidate must have been a Member of that Association for a period of not less than 1(ONE) semester.
- 12.12.** In order to accept the endorsement of a registered Student Association, the Association in question must have been fully registered for at least 1 (ONE) semester immediately preceding the semester during which the CSRC Elections are intended to take place.

SECTION 6: ANNEXURE B

6. NOMINATION PROCEDURES

6.2 Nominations

- 6.1.1 Any candidate meeting the Eligibility Requirements may stand on an independent basis or as a representative of a registered Campus Association and be nominated for any of the First-Past-The-Post seats. To stand for any of the First-Past-The-Post seats, the candidate must have been nominated by a Nominator and Seconded by Students on the following basis.
- 6.1.2 A candidate meeting the Eligibility Requirements may be nominated for an Ex Officio Portfolio based on a nomination by the Student Council s/he represents.
- 6.1.3 Candidates may only be nominated for and stand for one portfolio during a single electoral period.

6.3 Nominations for First-Past-The-Post Seats:

To be nominated for any of the First-Past-The-Post seats, a candidate must submit the following information to the ELC:

- 6.3.1. A **Nomination Form** signed by the Nominator indicating the First-Past-The-Post seat for which the candidate is nominated;
- 6.3.2. **An Acceptance of Nomination Form signed** by the candidate and indicating the willingness of the candidate to stand for the seat, including an undertaking by the candidate to be bound by any Electoral Code of Conduct issued by the ELC and the ISRC Constitution, as well as a declaration by the candidate that s/he meets the Eligibility Requirements;
- 6.3.3. A copy of the page of the candidate's ID Book on which the candidate's photo, name and ID number appear;
- 6.3.4. A comprehensive Curriculum Vitae of the candidate;
- 6.3.5. The Election Manifesto of the candidate; and
- 6.3.6. A Secondment Form on which the required information and signatures of Students that Second the candidate appears.

6.4. Occupancy of Ex Officio Portfolio Seats

To occupy any of the Ex Officio Portfolio seats, the relevant Student Council must submit the following information to the ELC:

- 6.4.1 A Nomination Resolution signed by the Secretary of the relevant Student Council (and all constituents of the Student Council, where applicable) authorising the candidate to occupy the Ex Officio Portfolio seat on behalf of the Student Council, including a declaration by the Secretary of the relevant Student Council that the nominee meets the Eligibility Requirements;
- 6.4.2. An Acceptance of Occupancy Letter signed by the nominee and indicating the willingness of the nominee to hold the seat on behalf of the relevant Student Council, including an undertaking to be bound by the SRC Constitution;
- 6.4.3. A copy of the page of the candidate's ID Book on which the candidate's photo, name, and ID number appear; and
- 6.4.4. A comprehensive Curriculum Vitae of the candidate.

NOMINATION & DECLARATION LETTER

I (Secretariat of ex-officio portfolio),
hereby nominate (Student number)
to stand as a candidate for the ex-officio portfolio of the upcoming 2024/25 University of the Free
State, Campus Student Representative Council elections.

I (Secretariat of ex-officio portfolio),
also declare that the nominee meets the eligibility requirements for the
ex-officio portfolio.

As duly nominated on the / /2024, at

Signed:

(Nominator) Student Number:

(Nominator)

ACCEPTANCE OF OCCUPANCY

I (student number),
having been duly nominated by my fellow students to run as a candidate for the ex-officio portfolio of
, hereby indicate my willingness to stand as a
candidate for the above mentioned elective portfolio in the 2024/25 CSRC elections. I further hereby confirm
that:

1. To the best of my understanding I am eligible to stand as a candidate for the above mentioned elective portfolio.
2. I will be bound by any electoral code of conduct issued by the ELC and by the ISRC constitution.

Signature

Date

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CHECKLIST WHEN SUBMITTING NOMINATION FORM:

DOCUMENTATION	CHECK (mark with ✓)
1. Signed Nomination and Declaration Letter	
2. Signed Acceptance of Nomination	
3. Copy of candidate ID Book	
4. Complete CV of Candidate	
5. Complete Election Manifesto	