**INSTITUTIONAL STUDENT GOVERNANCE OFFICE AWARDS (SOUTH CAMPUS):**

**CRITERIA & CHECKLIST FOR NOMINATION FORM:**

The following documents **MUST BE** attached to the Nomination Application Form to be considered for the award categories:

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| --- | --- | --- | --- |
| **Award Category** | **Criteria** | **Supporting Documents** | **Attached? YES.** |
| 1. **Emerging Association/Organisation Award:**
 | * Shown great potential thus far in contributing to the growth and success of their association/organization, and its impact on enhancing the campus community and student life.
* Planning relevant programmes or services, proudly representing the University, displaying great initiative to be visible on campus, and growth in membership since its recognition.
 | * Completed nomination form.
* Brief description in 500 words or a two-minute video on who they are and what they do.
* SGO referral letter.
 | The referral letter will be provided by the SGO once entries have been submitted. |
| 1. **Best Supporting Structure Award:**
 | * Unwavering dedication to the principles and values of servant leadership within the Student Governance Office.
* Commitment to generating awareness of diverse/social justice issues.
* Devoted significant time and effort toward making the campus community and Student Governance Office a more equitable and just environment.
 | * Completed nomination form.
* Brief description in 500 words or a two-minute video on who they are and what they do.
* Personal profile or curriculum vitae.
* SGO referral letter.
 | The referral letter will be provided by the SGO once entries have been submitted. |

**NOMINATION APPLICATION FOR STUDENT GOVERNANCE OFFICE AWARDS (SOUTH CAMPUS):**

Applicant Name (Nominee):

Nominated By:

Award Category:

Leadership Position (Nominee):

Student Number (Nominee):

**MOTIVATION FOR AWARD CATEGORY:**

1. **Emerging Association/Organisation Award:** Brief description in 500 words or a two-minute video on who they are and what they do.
2. **Best Supporting Structure Award:** Brief description in 500 words or a two-minute video on who they are and what they do.

**NB:**

* Online application submissions open from the 6TH of September and close on the 20TH of September 2024.
* The Emerging Association/Organisation Award & Best Supporting Structure Award categories are only applicable to Associations/Organisations, Faculty Student Councils (FSC), and Executive Committee (EC) Members of the SRC.
* SRC, FSC, EC, and Associations/Organisations Members may nominate any individuals that serve under the above structures.
* All entries will be evaluated by the Student Governance Office (SGO), for completeness and adherence to the terms and conditions listed in the application form and set criteria for the respective award categories.
* The SGO alongside external stakeholders within the DSA will shortlist entries received in each category based on the agreed set of criteria and decide on the final winners.